

Interview Rubric Sample

Position	
Candidate Name	
Date	
Interviewer(s)	

Competency	Time Management				
Question					
Verbatim Response					
Positive/ Negative Indicators					
Score	1 – Does not meet criteria	2 – Meets Limited Criteria	3 – Meets Some Criteria	4 – Meets All Criteria	5 – Exceeds Criteria

Competency	Technical Skills (e.g. Data Analysis)				
Question					
Verbatim Response					
Positive/ Negative Indicators					
Score	1 – Does not meet criteria	2 – Meets Limited Criteria	3 – Meets Some Criteria	4 – Meets All Criteria	5 – Exceeds Criteria

Competency	Conflict Resolution				
Question					
Verbatim Response					
Positive/ Negative Indicators					
Score	1 – Does not meet criteria	2 – Meets Limited Criteria	3 – Meets Some Criteria	4 – Meets All Criteria	5 – Exceeds Criteria

Competency	Teamwork				
Question					
Verbatim Response					
Positive/ Negative Indicators					
Score	1 – Does not meet criteria	2 – Meets Limited Criteria	3 – Meets Some Criteria	4 – Meets All Criteria	5 – Exceeds Criteria

General Comments	Total Score
	___ out of 20