

Algonquin College is committed to living out our mission statement by taking an active part in transforming your hopes and dreams into lifelong success. At the Employment Support Centre, we recognize that the transition from education to employment is not always a clear or easy path, especially in a competitive and evolving job market. That is why we have created this comprehensive resource to assist you in managing a successful self-directed job search in order to secure meaningful employment and to build the skills you need to develop your career.

With an extensive amount of field experience, the Employment Support Centre team has compiled invaluable resources that will help you navigate your job search journey from start to finish. Whether you are preparing for a work-integrated learning opportunity, a part-time job, or a career, this book will guide you on how to:

Plan for your career — Research today's labour market—Create robust self — marketing tools — Build your personal brand — Diversify your job search methods — Utilize social media to create a professional digital footprint — Master your interview skills to stand out from your competition — Manage your career

Be the Boss of Your Career: A Complete Guide for Students & Grads

Anna Rodrigues and Kaitlyn Watson

# Be the Boss of Your Career

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