

*ecampus*  
Ontario

INTRODUCTION TO PROFESSIONAL COMMUNICATIONS

No matter what your field is, having professional communication skills are essential to success in today's workplace. This book covers key business communications topics that will help you in your career, including intercultural communication, team work, professional writing, audience analysis and adapting messages, document formatting, oral communication, and more.

This cover was adapted by eCampusOntario. eCampusOntario is a non profit organization funded by the government of Ontario. Visit [OpenLibrary.ecampusontario.ca](https://openlibrary.ecampusontario.ca) to learn more.

**Cover image:** By rawpixel (<https://pixabay.com/photo-348990/>) used under CC0 (<https://creativecommons.org/publicdomain/zero/1.0/>)

*ecampus*  
Ontario

Funded By:  
Ontario

*ecampus*  
Ontario

# INTRODUCTION TO PROFESSIONAL COMMUNICATIONS